



AGENDA
CARVER HEIGHTS/MONTCLAIR AREA COMMUNITY REDEVELOPMENT AGENCY
COMMISSION CHAMBERS, CITY HALL
MONDAY, JANUARY 27, 2014 5:10 PM

1. CALL TO ORDER

INVOCATION

PLEDGE TO THE FLAG OF THE UNITED STATES OF AMERICA

2. APPROVE MINUTES:

A. Meeting held October 14, 2013

3. RESOLUTIONS:

A. Resolution of the Carver Heights/Montclair area Community Redevelopment Agency authorizing execution of amendment one to agreement with L&SF Engineering Consultants Corp. for an additional \$23,763.00

B. Presentation and Update of Carver Heights CRA Current Projects and Summary of Proposed Activities

4. ROLL CALL:

5. ADJOURN

Item No: 3A.

Meeting Date: January 27, 2014

From: Mike Thornton, Purchasing Manager for
Ken Thomas, Director of Housing and Economic Development

Subject: Resolution authorizing amendment one for additional work related to roof repairs.

Staff Recommendation:

Staff recommends approval of the resolution authorizing execution of amendment one to the existing construction services agreement with L&SF Engineering Consultant Corp. for an additional \$23,763.00.

Analysis:

The contract amendment is to approve additional funds and a change order to have roof repairs made to the Mispah/Simmons Apartment Complex. The original scope of work and bid specifications did not call for roof/shingle replacement or repairs. After further inspection, it has been determined at a minimum, some roof areas need to be repaired as well as all the fascia boards.

City representatives met on-site with Lake County, the funding agency, and the contractor. Areas on each of the four buildings were identified to be 'repaired.' The group determined that weather proofing could be achieved by making the identified repairs in lieu of a complete re-shingle of the buildings. Lake County felt that after the project was up and running and generating revenue, it would be more economically feasible to replace the roofs at a later date.

The original contract amount is \$389,123.00. This amendment exceeds 5% of the original contract amount. City policy requires board approval of this and any future amendments.

Options:

1. Approve the resolution authorizing execution of the contract amendment with L&SF Engineering Consultants Corp.; or
2. Such alternative action as the Commission may deem appropriate

Fiscal Impact:

Funds are available in the Carver Heights CRA note. The remaining funds will be rolled into the current fiscal year.

Submission Date and Time: 1/22/2014 5:24 PM

<p>Department: <u>Housing Department</u> Prepared by: <u>Mike Thornton</u> Attachments: Yes <u>X</u> No <u> </u> Advertised: <u> </u> Not Required <u>X</u> Dates: <u> </u> Attorney Review : Yes <u> </u> No <u> </u> <u> </u> Revised 6/10/04</p>	<p>Reviewed by: Dept. Head <u> </u> Finance Dept. <u>BLM</u> Deputy C.M. <u> </u> Submitted by: <u> </u> City Manager <u> </u></p>	<p>Account No. <u>017-6190-559.62-10</u> Project No. <u>170INV</u> WF No. <u>WF0707084/003</u> <u>WF0707085/003</u> <u>WF0707090/003</u> <u>WF0707091/003</u> Budget <u>\$671,011.00</u> Available <u>\$273,370.63</u></p>
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RESOLUTION NO. _____

RESOLUTION OF THE CARVER HEIGHTS/ MONTCLAIR AREA COMMUNITY DEVELOPMENT AGENCY FOR THE CARVER HEIGHTS/MONTCLAIR AREA OF LEESBURG, FLORIDA AUTHORIZING THE CHAIRPERSON AND CITY CLERK TO EXECUTE AMENDMENT ONE TO AN EXISTING CONSTRUCTION SERVICES AGREEMENT WITH L&SF ENGINEERING CONSULTANTS CORP. FOR AN ADDITIONAL AMOUNT OF \$23,763.00; AND PROVIDING AN EFFECTIVE DATE.

BE IT RESOLVED BY THE COMMUNITY REDEVELOPMENT AGENCY FOR THE CARVER HEIGHTS/MONTCLAIR AREA OF THE CITY OF LEESBURG, FLORIDA:

THAT the Chairperson and City Clerk are hereby authorized to execute Amendment One to an agreement with L&SF ENGINEERING CONSULTANTS CORP. whose address is PO Box 2083, Palm Harbor, Florida 34682 for roof repairs on all four structures.

THAT this resolution shall become effective immediately.

PASSED AND ADOPTED by the Community Development Community Redevelopment Agency for the Carver Heights/Montclair Area of the City Of Leesburg, Florida, at a regular meeting held the 27th day of January 2014.

Chairperson

ATTEST:

City Clerk

01/27/14

